

LAKWOOD INDUSTRIAL COMMISSION

Annual Reorganization Meeting

Dated: January 11, 2017

Time and Place: 11:30 AM or as soon as possible thereafter;

Adequate notice of this meeting was provided in accordance with the Byron M Baer OPEN PUBLIC MEETINGS ACT

1. **ROLL CALL:**
 - For Attendance
2. **ELECTION OF 2017 OFFICERS:**
 -
3. **COMMENTS FROM THE LIAISON / TOWNSHIP COMMITTEE:**
 -
4. **MINUTES:**
 - November 2, 2016
 - December 14, 2016
5. **FINANCE:**
 - STATEMENT OF ACCOUNTS:**
 - January 11, 2017
 - PROPOSED LIC 2017 BUDGET:**
 -
 - BILL LIST:**
 - Will be presented AFTER Adoption of Budget (Res#170106) takes place
6. **EXECUTIVE DIRECTOR'S REPORT:**
 - **Steven Reinman, Executive Director**
7. **ATTORNEY'S REPORT:**
 - Sean T. Kean, Esq.
8. **CORRESPONDENCE:**
 -
9. **COMMITTEE REPORTS:**
 - Site Review - Justin Flancbaum, Chairman
 - Finance Committee - Shlomo Katz, Chairman
 - Client Review Committee - Greg Stafford-Smith, Chairman
 - Park Control and Signs - Neil Brooks, Chairman
 - Airport Management / Development - Greg Stafford-Smith
 - Contract Review - Justin Flancbaum, Chairman
10. **MARKETING AND PUBLIC RELATIONS:**
 - Report by Frances A. Kirschner / Frantasy Enterprises
11. **OLD BUSINESS:**
 -
12. **NEW BUSINESS:**
 -
13. **CLOSED SESSION:**
 - Client Negotiations
14. **CONSENT AGENDA RESOLUTIONS:**
 - Resolution #
 - 170101** Resolution Designating Depositories of the Lakewood Industrial Commission for the year 2017
 - 170102** Official Newspapers of the Lakewood Industrial Commission- 2017
 - 170103** Resolution qualifying Professional Services / EUS Vendors for Public Relations Services and Appraisal Services for 2017.
 - 170104** Resolution releasing 2016 Closed Session Minutes deemed to have become suitable for release as being resolved.
 - 170105** Resolution Appointing Steven Reinman as Secretary's Designee for the calendar year 2017.

15. NON-CONSENT RESOLUTIONS:

(Individual - Roll Call Vote)

Resolution #

- 170106** Resolution adopting the Lakewood Industrial Commission's 2017 Permanent Budget
- 170107** 2017 Appointment of Sean T. Kean, Esq. of Cleary, Giacobbe, Alfieri Jacobs, LLC as LIC Attorney
- 170108** Resolution appointing 2017 Auditing Services under Lakewood Township contract (Holman Frenia Allison, PC).
- 170109** Appointment of 2017 LIC Engineer - Remington Vernick & Vena Engineers
- 170110** Resolution authorizing the maintenance of Petty Cash in 2017
- 170111** Resolution authorizing funding of Executive Director's Expenses and Travel Allowance for the calendar year 2017.
- 170112** Resolution authorizing retaining Anita B. Doyle, Sole Proprietor, for Administrative Management Services.
- 170113** Resolution Awarding Marketing and Public Relations Services contract to Fantasy Enterprises, LLC (2/1/17-1/31/18)

16. BILL LIST:

- Dated: January 11, 2017

17. COMMENTS FROM THE PUBLIC:

18. COMMENTS FROM THE COMMISSIONERS:

19. ADJOURNMENT:

NEXT MEETING OF THE LAKEWOOD INDUSTRIAL COMMISSION: February 8, 2017

LAKWOOD INDUSTRIAL COMMISSION

Statement of Accounts

January 11, 2017

Checking Account (Investors # 729905880) Interest Rate .25% Interest Bearing			\$ 3,169,808.34
	Balance Forward:	\$ 3,346,439.75	1/1/2017
Land Lease Block 1609, Lot 21 (Land Lease AT&T cell tower)	\$	529.00	1/4/2017
Lease payment - ABC / BlueClaws Stadium January 1, 2017	\$	44,198.56	11/10/2017
Proposed Bill List of 1/11/17 (estimated)	\$	(221,358.97)	1/11/2017
Total InvestorsBank Checking Account			\$ 3,169,808.34
REAL ESTATE - ATTORNEY TRUST Acct. -			
Held by Cleary Giacobbe Alfieri Jacobs LLC			\$ 65,000.00
LIC to Shvarzblat / Cedarbridge Properties (Construction Escrow Held)	\$	65,000.00	12/15/2016
TOTAL Held: Attorney Real Estate Trust Acct:			\$ 65,000.00
TOTAL OF ALL ACCOUNT BALANCES:			3,234,808.34
Anita B. Doyle, Administrative Manager			1/11/2017

LAKEWOOD INDUSTRIAL COMMISSION
YEAR END STATEMENT OF ACCOUNT REPORT
12/31/16

Checking Account (Investors # 729905880) Interest Rate .27%	Interest Bearing		\$ 3,346,439.75
Balance Forward:	\$ 2,642,768.12	1/1/2016	
Land Lease Payment - A T & T Cell Tower	\$ 529.00	1/12/2016	
BlueClaws Lease Payment for 1/1/16	\$ 43,750.00	1/12/2016	
Approved Bill List of 1/13/16	\$ (8,758.97)	1/13/2016	
Bank interest earned through 1/31/16	\$ 444.94	1/31/2016	
Adopted Bill List of 2/17/16	\$ (9,942.20)	2/17/2016	
Bank interest earned through 2/29/16	\$ 539.01	2/29/2016	
February 2016 Land Lease Payment - A T & T Cell Tower	\$ 529.00	3/8/2016	
March 2016 Land Lease Payment - A T & T Cell Tower	\$ 529.00	3/8/2016	
Approved Bill List of 3/9/16	\$ (5,349.33)	3/9/2016	
Land Lease Payment Block 1606, PO Lot 9	\$ 10,000.00	3/29/2016	
Bank Interest Paid through 3/31/16	\$ 574.42	3/31/2016	
Land Lease A T & T (Block 1609 Lot 21) due 4/1/16	\$ 529.00	4/5/2016	
BlueClaws Lease Payment for 4/1/16	\$ 43,750.00	4/12/2016	
Adopted Bill List of 4/13/16 (Estimated)	\$ (6,809.76)	4/13/2016	
Bank Interest Earned April 2016	\$ 560.08	4/30/2016	
Land Lease A T & T (Block 1609 Lot 21) due 5/1/16	\$ 529.00	5/4/2016	
Approved Bill List for 5/11/16	\$ (5,848.70)	5/11/2016	
Mobilization Airport T-Hangars Project (lorio Construction) Payment #1	\$ (127,620.00)	5/11/2016	
Bank Interest for May 2016 (statement pending)	\$ 583.61	5/31/2016	
Land Lease A T & T (Block 1609 Lot 21) due 6/1/16	\$ 529.00	6/2/2016	
Approved Bill List for 6/8/16	\$ (16,744.70)	6/8/2016	
Bank Interest for June 2016	\$ 536.23	6/30/2016	
AT&T Land Lease July Payment	\$ 529.00	7/12/2016	
American Baseball Company - Lease 1stQ of 2nd year	\$ 43,750.00	7/13/2016	
Bill List of 7/13/16	\$ (47,044.50)	7/13/2016	
Bank interest earned 7/31/16	\$ 553.28	7/31/2016	
A T & T Land Lease 1609 po Lot 21	\$ 529.00	8/2/2016	
Bank interest earned 8/31/16	\$ 551.96	8/31/2016	
Approved Bill List of 9/14/16 (August + September bills)	\$ (306,761.53)	9/14/2016	
Bank Interest Earned 9/30/16	\$ 508.69	9/30/2016	
A T & T Land Lease Block 1609 PO Lot 21 (September 2016)	\$ 529.00	10/13/2016	
A T & T Land Lease Block 1609 PO Lot 21 (October 2016)	\$ 529.00	10/13/2016	
American Baseball Company - Lease 2ndQ of 2nd year	\$ 43,750.00	10/24/2016	
Bank Interest Earned 10/31/16	\$ 488.42	10/31/2016	
A T & T Land Lease Block 1609 PO Lot 21 (November 2016)	\$ 529.00	11/1/2016	
Approved Bill List for November 2, 2016 (final)	\$ (183,707.64)	11/2/2016	
Reorder of Checking Account A/P Checks	\$ (202.80)	11/10/2016	
Bank Interest Earned 11/30/16	\$ 476.35	11/30/2016	
A T & T Land Lease Payment December 2016	\$ 529.00	12/6/2016	
American Baseball Company / Blue Claws Lease (Adjustment)	\$ 897.12	12/6/2016	
Approved Bill List of 12/14/16 (FINAL)	\$ (141,191.06)	12/14/2016	
Land Sale (Shvarzblat/Cedarbridge Properties)	\$ 970,000.00	12/15/2016	
Land Sale (Shvarzblat/Cedarbridge Properties)-Transfer of Escrow Deposited	\$ 395,000.00	12/15/2016	<i>from Atty Trust</i>
Bank Interest on account earned	\$ 590.71	12/31/2016	
Total InvestorsBank Checking Account	\$ 3,346,439.75		
REAL ESTATE - ATTORNEY TRUST Acct. -			
Held by Cleary Jacobbe Alfieri Jacobs LLC			\$ 65,000.00
LIC to Shvarzblat / Cedarbridge Properties (Construction Escrow Held)	\$ 65,000.00	12/15/2016	
TOTAL Held: Attorney Real Estate Trust Acct:			\$ 65,000.00
TOTAL OF ALL ACCOUNT BALANCES:			3,411,439.75
Anita B. Doyle, Administrative Manager		12/31/2016	

RESOLUTION

WHEREAS, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975, c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under circumstances; and

WHEREAS, this Industrial Commission of the Township of Lakewood is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Industrial Commission of the Township of Lakewood in the County of Ocean as follows:

1. The public shall be excluded from discussion of private and confidential matters involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as hereinafter specified.

2. The general nature of the subject matter to be discussed is as follows:

CONTRACT NEGOTIATIONS	<input checked="" type="checkbox"/>
PERSONNEL	<input type="checkbox"/>
LITIGATION	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

3. It is anticipated at this time that the above stated subject matter will be made public only when the reasons for discussing and acting on them in closed session no longer exists; said determination to be made by further resolution adopted by the Industrial Commission.

4. This resolution shall take effect immediately.

I hereby certify that the above is a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood in the County of Ocean, State of New Jersey, at its meeting held on the 11th day of December, 2017.

_____, Secretary
or Steven Reinman as Secretary's-Designee

RESOLUTION

#170101

*Resolution of the Industrial Commission of the Township of Lakewood
Designating Depositories of the Lakewood Industrial Commission for the year 2017.*

WHEREAS, The Township of Lakewood in the County of Ocean and State of New Jersey, pursuant to N. J. S. A. 40A5-14, adopted Resolution No. **R2017-11** designating depositories for the Township of Lakewood and the Lakewood Development Corporation for the year 2017; and

WHEREAS, the Lakewood Industrial Commission wishes to adopt and memorialize said list of designated depositories to be used for corporate investment purposes, daily operations and financial assistance program facilitation.

BE IT RESOLVED, by the Lakewood Industrial Commission that designation of the banks listed on the referenced Lakewood Township Resolution No. **R2017-11** shall be memorialized as official depositories by passage of this resolution.

I hereby certify the above to be a true copy of a resolution duly adopted by the Lakewood Industrial Commission of the Township of Lakewood, County of Ocean and State of New Jersey at its meeting held on the 11th day of January, 2017.

, Secretary

Or Steven Reinman as Secretary's Designee in the absence of the Secretary

RESOLUTION

170102

Resolution of the Lakewood Industrial Commission adopting the official newspaper(s) of the Commission for the year 2017.

BE IT RESOLVED, by the Industrial Commission of the Township of Lakewood, Ocean County and State of New Jersey that the following are designated as its official Newspapers for the year 2017:

GREATER MEDIA NEWSPAPERS- weekly

GANNETT (Asbury Park Press) - daily

I hereby certify the above to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, County of Ocean and State of New Jersey at its meeting held on the 11th day of January, 2017.

, SECRETARY

Ref: Lakewood Township Resolution #R2017-4

RESOLUTION

170103

Resolution Qualifying Professional Services Vendors to provide services to the Lakewood Industrial Commission for the year 2017 in conformity with the Fair and Open Act, N.J.S.A. 19:44A-20.5 et seq.

WHEREAS, the Mayor and Committee of the Township of Lakewood have directed the entering into Professional Services contracts and for for performance of certain unusual and extraordinary services for the Township and Lakewood Industrial Commission over the upcoming year; and

WHEREAS, the Lakewood Industrial Commission, incorporated on May 12, 1960, and by virtue of the passage of N.J.S.A. 40:55-B-1 et seq., is statutorily charged with, among other duties, fostering industrial and economic development and employment opportunities within the Township of Lakewood as well as promoting the economic well-being of the businesses of the Township; and

WHEREAS, based upon availability of funds, the Industrial Commission of the Township of Lakewood has the authority and may, by appropriate resolution, provide appropriations in the amounts prescribed by specific contracts issued to perform certain services as deemed necessary; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq., which provides for the procedure for soliciting proposals through a “fair and open process”, which process the Lakewood Industrial Commission formally adopted on December 7, 2005, the Lakewood Industrial Commission solicited proposals by posting a Request for Qualifications (RFQ) for such proposals for the provision of Professional and Unspecifiable/Unusual Services as follows:

1. Commission Public Relations/Marketing Consultant;
2. Professional Real Estate Appraisal Services;
3. Professional Planning Services

WHEREAS, Proposals and Qualifications were publicly opened by the Executive Director of the Lakewood Industrial Commission in the Office of the Lakewood Industrial Commission on January 4, 2017 and reviewed for completeness;

WHEREAS, following review of the qualifications and proposals received, it was determined that the following, received from~

Marketing and Public Relations

Frantasy Enterprises
1400 West Cross Street
Lakewood, NJ 08701

Real Estate Appraisal Services

Albert M. Cerone, IFAS, FELLOW, CTA
Amerival
1410 Hooper Avenue, Suite 2
Toms River, NJ 08753

Kathy Marmur, SCGREAA, SRA, CTA
Marmur Appraisals, LLC
PO Box 3119
Point Pleasant, NJ 08742

Samuel Levi MAI
Starmark Appraisals LLC
603 W. County Line Road
Lakewood, NJ 08701

Professional Planning Services

Remington Vernick & Vena Engineers
9 Allen Street
Toms River, NJ 08753

...for their respective identified services which were deemed to be in order; and

WHEREAS, adequate funds will be confirmed as available in the Lakewood Industrial Commission's 2017 budget in the event of each awarded contract prior to issuance of any contract for professional and / or extraordinary and unusual services for anticipated, but-as-yet-unknown projects of the Lakewood Industrial Commission.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the Lakewood Industrial Commission hereby authorize and qualify the above vendors of Professional and Unusual/Unspecifiable Services to become official vendors for the year 2017 for the Lakewood Industrial Commission.

BE IT FURTHER RESOLVED that

1. The purposes of any of the above mentioned contracts will enhance and promote economic development in the Township and is within the statutory meaning of N.J.S.A.40:55B-1 et seq., and
2. The Lakewood Industrial Commission hereby authorizes and directs an appropriation for the purposes of direct payment of the contractual obligation when encumbered; and

3. The Lakewood Township Department of Industrial Development Director is directed to execute such documents as may be necessary to formalize provisions of said contract on behalf of the Industrial Commission and for the benefit of the Township of Lakewood.
4. An authenticated copy of this Resolution, signed by the Chairman and Secretary be forwarded to the Mayor, Township Committee, and Township Manager for their information and records.

I hereby certify the above to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, in the County of Ocean, and State of New Jersey at its meeting held on the 11th of January, 2017.

, Secretary
or Steven Reinman as Secretary's Designee

RESOLUTION

170104

Resolution of the Lakewood Industrial Commission authorizing the release of certain 2016 Closed/Executive Session minutes.

WHEREAS, pursuant to N.J.S.A. 10:4-6, "Senator Byron M. Baer Open Public Meetings Act" states that "Each public body shall keep reasonably comprehensible minutes of all its meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member, and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of this act"...; and

WHEREAS, the Lakewood Industrial Commission, being such a public body and being required to comply fully with the Open Public Meetings Act shall, as a policy, complete transcription of and be prepared to make public, open session minutes of meetings of the Lakewood Industrial Commission as required; and

WHEREAS, closed session matters, those subject matters that fall into the nine exclusions identified within N.J.S.A 10:4-12, are considered confidential until the matters are concluded by action of the Lakewood Industrial Commission, and consequently, the minutes of these matters are kept confidential until such time as the matter is resolved or acted on; and

WHEREAS, those subject matters, concluded, are at that time deemed matters of public record.

NOW THEREFORE, BE IT RESOLVED, that the Lakewood Industrial Commission shall hereby state that closed session minutes that have been reviewed and deemed public by virtue of having been formally acted upon and concluded by the Commission for the calendar year 2016, be made available for public review and dissemination. Any matters still active under their qualifications for public exception will remain an exception from those noted above and released at a later date.

I hereby certify this to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, County of Ocean and State of New Jersey at its meeting of the 11th day of January, 2017.

, SECRETARY

Or Steven Reinman as Secretary-Designee to the Commission in the absence of the Secretary.

RESOLUTION

170105

Resolution of the Lakewood Industrial Commission appointing Secretary's Designee for the calendar year 2017.

WHEREAS, the Lakewood Industrial Commission, created by passage of N.J.S.A. Chapter 55B entitled "Industrial Commission", established criteria for creation and operation of an industrial commission for the purposes of fostering economic stability within the Community; and

WHEREAS, subsequent to the creation of an Industrial Commission by the State, the Township of Lakewood adopted ordinances further creating and governing the Lakewood Industrial Commission; and

WHEREAS, this Industrial Commission of the Township of Lakewood, upon its formation, adopted bylaws for governance of the Commission and its activities performed as an agency of the Township of Lakewood; and

WHEREAS, Article III, of the bylaws duly adopted by the Lakewood Industrial Commission on June 27, 2001 and amended on January 26, 2005, reference the appointment of Secretary's Designee to perform certain duties on behalf of the Secretary to the Lakewood Industrial Commission as designated.

NOW THEREFORE BE IT RESOLVED that the Lakewood Industrial Commission shall appoint **Steven Reinman** to act in the capacity of *Secretary's Designee* for the year 2017, to perform duties on behalf of the Secretary as deemed necessary, at no additional compensation.

I hereby certify this to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, County of Ocean and State of New Jersey at its meeting held on the 11th of January, 2017.

, SECRETARY

RESOLUTION

170106

Adopting the Lakewood Industrial Commission's Permanent Budget for the year 2017 in the amount of \$2,153,804.34.

WHEREAS, the fiscal year-end of Lakewood Industrial Commission's accounting occurred on December 31, 2016; and

WHEREAS, the LIC's pending and proposed projects and operational needs of the Lakewood Industrial Commission have been examined and evaluated for the upcoming year which list has been compiled as a budgetary component list as follows:

OPS · OPERATIONS

3.1 · Professional Services

6353 · Engineering Services

63532 · Environmental Eval 1160/227

6353 · Engineering Services (General) \$ 10,000.00

6354 · Auditor / Accounting \$ 3,000.00

6350 · Marketing & Pub Rel Adm

63501 · Marketing and PR (LIC+Twp) \$ 24,000.00

63502 · Website Mntnc LkwdTwp+LIC \$ 10,000.00

6352 · Appraisal Services \$ 5,000.00

6351 · Legal Services \$ 20,000.00

6355 · Automobile Allowance \$ 4,800.00

4. · ADMINISTRATIVE EXPENSES

7601 · Cell Phone \$ 1,200.00

6251 · Petty Cash \$ 900.00

6012 · Special Events & Awards \$ 1,500.00

7110 · Office Equipment \$ 2,000.00

6013 · Association Memberships

60131 · Lkwd Chamber of Commerce \$ 400.00

6013 · Association Memberships - Other \$ 260.00

7650 · Travel & Expenses \$ 3,000.00

7602 · Exec Dir Business Developmt \$ 1,000.00

7120 · Reorganization Meeting Exp \$ 600.00

7125 · General Office Expenses

71015 · LIC Exclusive Web Page \$ 2,000.00

71014 · Marketing-ConstantContact \$ 750.00

71013 · Meeting Registrations \$ 250.00

71011 · Legal Ads \$ 750.00

71012 · Admin Expenses - Other (Office Supplies, Meeting) \$ 3,600.00

7760 · Independent Contractor 1099

77601 · Administration Management \$ 14,700.00

77602 · Data Update Project \$ 2,000.00

5. · LIC Projects

ARPRT · AIRPORT

ARPRT1 - Lkwd Airport T-Hangars	
ENGINEER · Airport Hngrs design/build/bid/Proj Mgmt	\$ 15,000.00
CONTR · Iorio Contract 01/25/ 16	\$ 1,802,094.34
ARPRT1 · Lkwd Airport T-Hangars - Anticipated Utilities to site (Iorio CO in 2017)	\$ 200,000.00
Ind Pk Signage project	<u>\$ 25,000.00</u>
Budget Total:	<u>2,153,804.34</u>

; and

WHEREAS, current funding balances available for use by the Lakewood Industrial Commission total \$3,341,331.30.

NOW THEREFORE, BE IT RESOLVED, that the Lakewood Industrial Commission hereby adopts its **2017 Permanent Budget** in the amount of \$ 2,153,804.34.

I hereby certify the above to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, County of Ocean, State of New Jersey at its meeting held the 11th of January, 2017.

, Secretary

Or Steven Reinman as Secretary's – Designee in the absence of the Secretary

RESOLUTION

170107

Of the Lakewood Industrial Commission Appointing Legal Services for the year 2017.

WHEREAS, the Lakewood Industrial Commission, created by passage of N.J.S.A. Chapter 55B entitled “Industrial Commission”, established criteria for creation and operation of an industrial commission for the purposes of fostering economic stability within the Community; and

WHEREAS, subsequent to the creation of an Industrial Commission by the State, the Township of Lakewood adopted ordinances further creating and governing Lakewood Industrial Commission; and

WHEREAS, the Township of Lakewood has, by adoption of Resolution # R2017-30, awarded a Professional Services contract to **SEAN T. KEAN** of the law firm of **Cleary Jacobbe Alfieri Jacobs, LLC, 5 Ravine Drive, PO Box 533, Matawan, NJ** to serve as Lakewood Industrial Commission counsel for the year 2017 on January 2, 2017 in conformity with the dictates of NJSA 19:44A-20.4 et seq., the “New Jersey Local Unit Pay to Play” Law (in the “fair and open process”); and

NOW THEREFORE, BE IT RESOLVED that the Lakewood Industrial Commission hereby authorizes the acceptance of the appointment of **SEAN T. KEAN, ESQ.**, as legal counsel to the Lakewood Industrial Commission for the calendar year 2017; compensation for such services to be made available in the 2017 Industrial Commission Permanent Budget.

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Lakewood Industrial Commission in the Township of Lakewood, County of Ocean, and State of New Jersey at its meeting held on the 11th day of January, 2017.

, SECRETARY

Or Steven Reinman as Secretary’s-Designee, in the absence of the Secretary

RESOLUTION

170108

*Resolution of the Lakewood Industrial Commission
Adopting the 2017 Professional Services Appointment of the Township of Lakewood for the
Auditing of Industrial Commission records.*

WHEREAS, the Lakewood Industrial Commission, created by passage of N.J.S.A. Chapter 55B entitled “Industrial Commission”, established criteria for creation and operation of an industrial commission for the purposes of fostering economic stability within the Community; and

WHEREAS, subsequent to the creation of an Industrial Commission by the State, the Township of Lakewood adopted ordinances further creating and governing the Lakewood Industrial Commission (“LIC”); and

WHEREAS, records of the Lakewood Industrial Commission are audited in conformity with existing dictates as provided by law; and

WHEREAS, the Lakewood Industrial Commission perceives that there may be a need for a Professional Services firm for the auditing and accounting needs of the Industrial Commission for records for the year ending December 31, 2016; and

WHEREAS, the Lakewood Department of Economic Development is a department operating under the jurisdiction of the Township of Lakewood, under which the Lakewood Industrial Commission also operates; and

WHEREAS, the Township of Lakewood has, by adoption of Resolution #R2017-5 awarded a Professional Services contract to **Holman Frenia Allison, P.C., 680 Hooper Avenue, Building B, Suite 201, Toms River, NJ 08753** in conformity within the dictates of NJSA 19:44A-20.4 et seq., the “New Jersey Local Unit Pay to Play” Law.

NOW, THEREFORE, BE IT RESOLVED by the Lakewood Industrial Commission that it confirms that Auditing Services for the FYE December 31, 2016 shall be provided by the Auditor for the Township of Lakewood, **Holman Frenia Allison, P.C., 680 Hooper Avenue, Building B, Suite 201, Toms River, NJ 08753**.

BE IT FURTHER RESOLVED that the Lakewood Industrial Commission shall include, in its 2017 budget, funding not to exceed \$3,000.00 to be applied toward Auditing expenses as deemed necessary.

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Lakewood Industrial Commission in the Township of Lakewood, County of Ocean, and State of New Jersey at its meeting held on the 11th of January, 2017.

, SECRETARY

RESOLUTION

170109

*Resolution of the Lakewood Industrial Commission
Appointing Professional General Engineering Services for the calendar year 2017.*

WHEREAS, the Lakewood Industrial Commission, created by passage of N.J.S.A. Chapter 55B entitled “Industrial Commission”, established criteria for creation and operation of an industrial commission for the purposes of fostering economic stability within the Community; and

WHEREAS, subsequent to the creation of an Industrial Commission by the State, the Township of Lakewood adopted ordinances further creating and governing Lakewood Industrial Commission; and

WHEREAS, pursuant to the Township of Lakewood Revised General Ordinances, 2-38.8, wherein...*The Township Engineer shall be engineer of the Commission...*; and

WHEREAS, the Township of Lakewood has, by adoption of Resolution #R2017-38 awarded a Professional Services contract to the firm of **Remington Vernick & Vena Engineers** as **Township Engineer** on January 2, 2017 in conformity with the dictates of NJSA 19:44A-20.4 et seq., the “New Jersey Local Unit Pay to Play” Law (in an “open and fair process”).

NOW, THEREFORE, BE IT RESOLVED, that the Lakewood Industrial Commission hereby authorizes the acceptance of the assignment of **Remington Vernick & Vena Engineers** for performance of general engineering services provided to the Lakewood Industrial Commission for a period to coordinate with the time frame identified in Lakewood Township Resolution #R2017-38.

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Lakewood Industrial Commission in the Township of Lakewood, County of Ocean, and State of New Jersey at its meeting held on the 11th day of January, 2017.

, SECRETARY

RESOLUTION

#170110

*Resolution of the Lakewood Industrial Commission
Authorizing the maintenance of a petty cash fund for the year 2017.*

WHEREAS, the Lakewood Industrial Commission office operates daily; and

WHEREAS, the Lakewood Industrial Commission has adopted its 2017 Budget on January 11, 2016; and

WHEREAS, in accordance with NJ State Statues, a petty cash fund may be created and maintained as deemed necessary; and

WHEREAS, it is necessary to provide the office with a petty cash fund to be made available for reimbursement of unanticipated small expenditures (i.e. film, film processing) with the stipulation of proper documentation for the reimbursement of cash layout.

WHEREAS, a petty cash fund was established in the year 2000, and petty cash on hand is maintained at a maximum of \$200.00 (as established and supported with receipt backup) at any one time; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Lakewood Industrial Commission, that it does hereby authorize and direct the continuation of \$200.00 on-hand petty cash, encumbering a sum not to exceed \$ 900.00 under 'Administration' as the Petty Cash funding source in 2017 for said purposes from the Industrial Commission's Permanent budget when adopted.

I hereby certify the above to be a true copy of a resolution duly adopted by the Lakewood Industrial Commission in the Township of Lakewood, County of Ocean and State of New Jersey, at its meeting held on the 11th day of January, 2017.

, SECRETARY

RESOLUTION

#170111

Resolution of the Lakewood Industrial Commission authorizing allowance for Executive Director's Expenses and Travel for the budgetary year 2017.

WHEREAS, the Lakewood Industrial Commission has adopted its 2017 Budget on January 11, 2016 by the Commission's formal action; and

WHEREAS, the Lakewood Industrial Commission has determined that its Executive Director should be reimbursed for normal travel expenses incurred while serving in his capacity as Director of the Lakewood Department of Economic Development and, concurrently, as Executive Director of the Lakewood Industrial Commission; and

WHEREAS, it has been determined that funds in the amount of **\$4,800 per annum**, shall be appropriated for such a purpose within the Lakewood Industrial Commission's Year-2017 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Lakewood Industrial Commission does hereby authorize the award of an allowance for auto travel expenses in the amount of **\$4,800.00** (\$400.00 per monthly disbursement) for calendar year 2017 to **Steven Reinman, Executive Director**, to be paid from Industrial Commission budgeted funds from the appropriate operations expenses category.

I hereby certify this to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, County of Ocean and State of New Jersey at its meeting held on the 11th of January, 2017.

, SECRETARY

RESOLUTION

170112

Resolution Authorizing and Awarding Industrial Commission Contract for Administrative Management Services provided to the Lakewood Industrial Commission for a six-month period beginning January 1, 2017.

WHEREAS, the Lakewood Industrial Commission finds it important to maintain its regular office functions, provide continued service to the public through contact with its office, and maintain updates of company files and databases of businesses located in the Lakewood Industrial Parks (M-1, PS, LP and M-2 Zones); and

WHEREAS, it is found that the Lakewood Industrial Commission finds that continuity of its daily functions is dependent on the assignment of a contact person to receive and manage requests, maintain physical and electronic files and provide the Industrial Commissioners with services as needed; and

WHEREAS, Anita B. Doyle, a Sole Proprietorship, proposes to provide administrative management services to the Lakewood Industrial Commission, which services include continued maintenance of LIC records, accounts, databases, meeting preparation, attendance, recording and transcription of LIC meetings and post-meeting activity; and

WHEREAS, the Lakewood Industrial Commission deems it prudent to accept the proposal submitted by Anita B. Doyle for provision of administration management services at compensation of \$35.00 per hour not to exceed an average of 35 hours per month.

NOW, THEREFORE BE IT RESOLVED, by the Industrial Commission of the Township of Lakewood that **Anita B. Doyle, Sole Proprietor**, be retained to provide administration management services to the Lakewood Industrial Commission to maintain the Commission's general office business matters for a six-month period or until such time as personnel may be assigned and trained to provide such services. This assignment may be extended for an additional 6-month period as deemed necessary without initiation of formal action. Further, this assignment may also be terminated by provision of a 30-day written notification of such intent by either party at any time during the term of the agreement.

I hereby certify this to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, County of Ocean and State of New Jersey at its meeting held on the 11th day of January, 2017.

, SECRETARY

RESOLUTION

170113

Resolution Authorizing and Awarding Industrial Commission Contract for Extraordinary and Unspecifiable Services for Lakewood Township Marketing and Public Relations Services for the period of February 1, 2017 through and including January 31, 2018.

WHEREAS, the Mayor and Committee of the Township of Lakewood have directed the entering into a Professional Services contract for the performance of extraordinary services which include preparation and administration of public relations services provided to the Township of Lakewood; and

WHEREAS, it has been determined by the Mayor and Committee that the performance of these contracted services is necessary and would enhance Lakewood Township's economic development efforts by providing professional advertising and public relations services for the purposes of promoting the benefits of living and working in Lakewood, thereby enhancing the economic base of the town; and

WHEREAS, the Lakewood Industrial Commission, by virtue of N.J.S.A. 40:55-B-1 et seq., is statutorily charged with, among other duties, promoting the economic well-being, and industrial and economic development of the Township; and

WHEREAS, in an effort to integrate and coordinate the economic development policies of the Township of Lakewood, the Township Committee is desirous of noting the economic development benefit to the Township and having the aforementioned contract be fulfilled expeditiously; and

WHEREAS, based upon the availability of funds, the Industrial Commission of the Township of Lakewood has the authority and may, by appropriate resolution, provide appropriations in the amount prescribed by the aforementioned contract; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq., which provides for the procedure for soliciting proposals through a "fair and open process", which process the Lakewood Industrial Commission adopted on December 7, 2005, the Lakewood Industrial Commission solicited proposals by posting a RFP on the Township of Lakewood's website for such services; and

WHEREAS, Proposals and Qualifications were publicly opened in the Office of the Lakewood Industrial Commission on January 4, 2017 which were reviewed for completeness; and

WHEREAS, following review of the Qualifications and Proposals, it was determined that the responsive submission received from **FRANTASY ENTERPRISES, LLC.** for provision of Marketing and Public Relations Management services to be provided was deemed to be in order; and

WHEREAS, adequate funds for Marketing and Public Relations Administration were appropriated to the Lakewood Industrial Commission's 2017 budget.

NOW THEREFORE, BE IT RESOLVED, that the Lakewood Industrial Commission hereby awards a contract for Extraordinary and Unspecifiable Services for Management of Lakewood Township's Marketing and Public Relations Program for the period from **February 1, 2017 through and including January 31, 2018 to:**

**FRANTASY ENTERPRISES, LLC
1400 West Cross Street
Lakewood, New Jersey 08701**

in an amount *not to exceed* **\$ 24,000.00** (~Twenty Four Thousand and 00/100 Dollars~)

BE IT FURTHER RESOLVED that

1. The purposes of the above mentioned contract does enhance and promote economic development in the Township and is within the statutory meaning of N.J.S.A.40:55B-1 et seq., and
2. The Lakewood Industrial Commission hereby authorizes and directs an appropriation for the purposes of direct payment of the contractual obligation, and
3. The Township Department of Industrial Development Executive Director is authorized and directed to execute such documents as may be necessary to formalize provisions of said contract on behalf of the Industrial Commission and for the benefit of the Township of Lakewood.
4. An authenticated copy of this Resolution, signed by the Chairman and Secretary be forwarded to the Mayor, Township Committee, and Township Manager for their information and records.

I hereby certify the above to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, in the County of Ocean, and State of New Jersey at its meeting held on the 11th of January, 2017.

, Secretary

or
Steven Reinman as Secretary-Designee in the absence of the
Secretary

Lakewood Industrial Commission

Bill List

January 11, 2017

Draft 2			
Num	Name	Memo	Check Amount
3234	Asbury Park Press	Acct# ASB-009456 # 1811706 # 1782958	\$ 267.50
3235	Duvy's Media LLC	Inv# 18360 Services through 11/30/16 Website Maintenance and ehosting services prepaid for Dec 2016	\$ 177.08
3236	MODC	January General membership meeting registration S Reinman	\$ 40.00
3237	Israel Reinman	1/1/17-1/31/17 Executive Director's Car Allowance	\$ 400.00
3238	Cleary Giacobbe Alfieri & Jacobs	Inv#48026 (Legal Services through 12/31/16)	\$ 1,006.20
3239	Anita B. Doyle	Administration Management Services Provided 12/1/16-12/31/16	\$ 1,373.75
3240	Watchung Spring Water Co., Inc.	Acct#127214 Meeting Supplies (ref: #1701030204)	\$ 97.92
3241	Frantasy Enterprises, LLC	Marketing and Public Relations Services provided 1/1/17-1/31/17 (completion of current contract ...	\$ 2,000.00
3242	Yussi's	Meeting Expenses (estimated)	\$ 275.00
3243	Iorio Construction	Progress Payment #9 - Lakewood Airport Hangars Construction project	\$ 215,721.52
		(Estimated) Bill List Total	\$ 221,358.97

NOTICE OF PUBLIC HEARING
TOWNSHIP OF LAKEWOOD PLANNING BOARD
OCEAN COUNTY, NEW JERSEY

PLEASE TAKE NOTICE that the Planning Board (the "Board") of the Township of Lakewood (the "Township") will, on January 3, 2017 at 6:00 p.m. at the Lakewood Township Municipal Building, 231 3rd Street, Lakewood Township, Ocean County, New Jersey, 08701, or at such other time and place as the Board may adjourn thereafter, hold a public hearing (the "Hearing") to consider an application for preliminary and final major site plan approval, minor subdivision approval, "bulk" or "c" variance relief, design waiver relief, and such other relief and approval as may be determined by the Board or its consultants to be necessary (the "Application") made by Lakewood Shopping Village, LLC (the "Applicant") and Cedarbridge Development, LLC ("Cedarbridge") to permit the development of an approximately 196,820 sq. ft. shopping center consisting of thirteen (13) retail buildings along with associated site improvements including internal driveways, means of ingress and egress, parking, curbing, landscaping, lighting, signage, stormwater management facilities, and the like (the "Project") at that certain real property within the Township located at the corner of Pine Street and the Avenue of the States and formally identified on the Township's tax map as Lot 1 in Block 961.02 (the "Lot 1"). Lot 1 consists of approximately 86.84 acres and is located in the Township's DA-1 Cedarbridge Redevelopment Area Zoning District (the "Redevelopment Area"). Lot 1 has been determined by the Township to be an "area in need of redevelopment" and the Township has adopted a redevelopment plan that governs development on Lot 1 (the Cedarbridge Redevelopment Plan, adopted pursuant to Ordinance 1990-143, January 25, 1990, as subsequently amended) (the "Redevelopment Plan"), all in accordance with the New Jersey Local Redevelopment and Housing Law, N.J.S.A. § 40A:12A-1, et. seq. ("LRHL"). Cedarbridge is currently the designated redeveloper of the Redevelopment Area.

Lot 1 consists of vacant and underutilized land. The Applicant and Cedarbridge jointly propose to subdivide a 48.44 acre portion of Lot 1, to create a proposed new lot (the "Project Lot") on which the Project is proposed to be developed. The Applicant then proposes that the Project will be developed in two phases. The first phase is proposed to consist of the construction of seven retail buildings (with associated site improvements) and the second phase is proposed to consist of the construction of six additional retail buildings (with additional associated site improvements). At full build-out, the Project is also proposed to include a playground area.

The Project has been designed to conform to the requirements of the Lakewood Township Unified Development Ordinance (the "Ordinance") and the Redevelopment Plan, however, the Applicant will seek "bulk" or "c" variance relief in accordance with the LRHL and the New Jersey Municipal Land Use Law, N.J.S.A. § 40:55D-1, et. seq. ("MLUL") to permit a front yard parking setback of 6 ft. whereas the Redevelopment Plan requires a front yard parking setback of 20 ft. The Applicant will also seek any other variances, waivers, exceptions, approvals, or other relief determined by the Board or its consultants to be necessary, without further public notice.

A copy of the Application and supporting documentation is on file in the office of the Board Secretary at the Lakewood Township Municipal Building, 231 3rd Street, Lakewood

Township, Ocean County, New Jersey, 08701 and is available for public inspection during regular business days and hours. This Notice is given pursuant to the MLUL. Any interested person may appear in person, through his attorney, or through his designated agent at the Hearing at the time and place herein stated and be heard on this Application.

LAKEWOOD SHOPPING VILLAGE, LLC

By: Michael A. Bruno, Esq.
Giordano, Halleran & Ciesla, PC
125 Half Mile Road, Suite 300
Red Bank, NJ 07701
Attorney for the Applicant

Dated: December 21, 2016

Docs #2559872-v4