

**LAKESWOOD INDUSTRIAL COMMISSION  
MINUTES**

OPEN SESSION • MEETING OF: DECEMBER 14, 2017

*Adequate Notice of this meeting was provided in accordance with the provisions of the Byron M Baer Open Public Meetings Act, P. L. 1975, C. 231.*

- 1 The meeting was called to order by Chairman Robert Kirschner (via electronic device) at 11:41 AM
- 2 Flag Salute
- 3 Moment of Silence
- 4 Roll call for Attendance:

<u>Commissioners</u>	Present	Absent
Brooks, Neil (NB)	x	
Calabro, Thomas (TC)	x	
Flancbaum, Justin (JF)	x	
Katz, Shlomo (SK)	-	x
Schuster, Edwin (ES)	-	x
Stafford-Smith, Gregory (GSS)	x	
Kirschner, Robert-Chairman (RK)	x	
Quorum Count:		
 <u>LIC Professionals and Staff</u>		
Reinman, Steven- Exec. Dir.	x	
Kean, Sean – Comm Atty	x	
Doyle, Anita–Scty-Designee	x	
Staiger, Jeff – Comm. Engineer	x	

Also in attendance:  
Co-Liaison Michael J. Delia

- 5
- 6 **MINUTES of the November 2, 2016 Meeting**

7 Request that they be waived.

- 8
- 9 TC / JF Motion to waive the minutes of the November 2<sup>nd</sup> meeting. Carried.

- 10
- 11 **STATEMENT OF ACCOUNTS**

12 The Statement of Accounts was presented for review and acceptance by the Commissioners.

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- 14 TC/JF - Motion to accept the Statement of Accounts as presented. Carried.

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- 16 **BILL LIST DATED DECEMBER 14, 2016**

17 The following bills were presented for payment approval to be paid by Industrial Commission funds:

Num	Name	Memo	Amount
3225	Cleary Giacobbe Alfieri & Jacobs	Inv#47236 / Inv # 47003	\$ 2,490.80
3226	Duvy's Media LLC	Inv#18154 / Inv#18359	\$ 429.17
3227	Anita Doyle as Agent of LIC	Replenishment of Petty Cash On Hand	\$ 171.54
3228	Anita B. Doyle	Administration Management Services provided 11/1/16-11/30/16 + Reimbursement of Out of Pocket Expenses	\$ 1,160.00

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3229	Frantasy Enterprises, LLC	Marketing and Public Relations Services Month of December 2016	\$	2,000.00
3230	Israel Reinman	Executive Director Car Allowance - Month of December 2016	\$	400.00
3231	Watchung Spring Water Co., Inc.	Supplies Inv#0169273 Acct 127214	\$	98.91
3232	Iorio Construction Company	Request for Payment #8 Project #26 Lakewood Industrial Commission	\$	134,253.14
3233	Yussi's	Meeting Expenses	\$	187.50
				\$ 141,191.06

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Motion by TC/JF Authorize payment of bills numbered 3225-3233.

On roll call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	-		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		Abstain from 3229

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The above bill list hereby being approved for payment.

**BUDGET TO ACTUAL REPORT:**

The budget actual report was presented to provide the Commissioners information regarding the status of the Industrial Commission’s adopted budget. No action was required to be taken. Working on 2017 Budget for the Lakewood Industrial Commission.

**COMMENTS FROM THE PUBLIC**

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- Frances A Kirschner / Frantasy Enterprises:
  - Reported on release of the Lakewood Industrial Commission Newsletter in December 2017.
  - Attended the Blackman Plumbing grand opening. A story will be developed for the next newsletter of the Industrial Commission.
- Joyce Blay
  - Commented regarding LIC objection regarding not being able to call in to ask questions at meetings as Mrs. Kirschner called in with her report.
    - JF: This was not a call-in by the “public”. Fran Kirschner serves as the LIC’s Public Relations and Marketing vendor.
    - SKean: Objection is noted
  - Series of Emails regarding Duvy’s Media (D Perkowski)

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- 43                   ▪ JB: Why would the Twp/LIC be entertaining increasing search results when  
44                   this is a public body and is non – profit?
  - 45                   • SR: Did you see my response? It was that it would be inappropriate  
46                   of us -so, it was declined. Also, we are researching upgrades to become  
47                   more mobile-friendly.
- 48                   ▪ JB: Attended a meeting of the Lakewood Development Corporation  
49                   recently and addressed the members about the fact that a page for the LDC was  
50                   missing (error page). Seeing Duvy’s email to S Reinman did the LIC hire  
51                   Duvy’s to create a mobile-friendly page?
  - 52                   • SKean: Was present at the LDC meeting when this occurred and the  
53                   matter has been addressed.
- 54                   ▪ JB: Do want to make aware that there appears to be a lack of transparency.
  - 55                   • SR: Thank you for bringing this to our attention. We always want to  
56                   make our website friendlier. Duvy’s Media from time to time will come  
57                   forward and make suggestions on how to improve and upgrade the  
58                   website. If any action is to be taken on it, it will be made by resolution.
- 59                   ▪ JB: Made an OPRA request for Minutes and Agendas of the LIC meeting.  
60                   Claims that they are not posted on the website. Received a response that  
61                   Duvy’s Media is revamping the website. Anita Doyle advised that all  
62                   documents were posted on the website. This was checked internally.

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64 GSS / JF           Motion to close “Comment from the Public”. Carried.

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66 The following resolution was presented by GSS/JF and carried to move the meeting into **Closed**  
67 **Session:**

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69                   **WHEREAS**, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975,  
70 c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under  
71 circumstances; and

72                   **WHEREAS**, this Industrial Commission of the Township of Lakewood is of the opinion that  
73 such circumstances presently exist.

74                   **NOW, THEREFORE, BE IT RESOLVED** by the Industrial Commission of the Township of  
75 Lakewood in the County of Ocean as follows:

- 76 1. The public shall be excluded from discussion of private and confidential matters  
77 involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as  
78 hereinafter specified.
- 79 2. The general nature of the subject matter to be discussed is as follows:

- 80                   **CONTRACT NEGOTIATIONS**
- 81                   **PERSONNEL**
- 82                   **LITIGATION**

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**OTHER**



- 83  
84 3. It is anticipated at this time that the above stated subject matter will be made public only  
85 when the reasons for discussing and acting on them in closed session no longer exists;  
86 said determination to be made by further resolution adopted by the Industrial  
87 Commission.  
88 4. This resolution shall take effect immediately.  
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90 The meeting moved into **Closed Session at 12:03 PM.**

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92 Motion by GSS/TC to return the meeting to Open Session. Carried.

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94 Meeting returned to **Open Session at 12:24PM**

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96 **EXECUTIVE DIRECTOR'S REPORT:**

97 Lakewood Airport:

- 98 • T Hangars Construction  
99     o Change Order #3 from Iorio reflects the cost incurred by downsizing the project from  
100 36 hangars (12 per building) to 30 hangars (10 per building) to comply with Fire  
101 Code. (Fire Code for 12 units per building would incur additional expense for  
102 necessity of installation of a fire suppression sprinkler system – LIC opted not to  
103 expand the scope of the project and expenses at this time.  
104     o Change Order # 4 is for color selections only. There is no change of cost.  
105     o Clarification: Change Orders are the documentation of every change to the original  
106 scope and specification.  
107 • SAFE Zone  
108     o Negotiations are ongoing with the Township Committee. This subject will be revisited  
109 in 2017.  
110

111 **CORRESPONDENCE:**

- 112 • There was correspondence issued to the Township Clerk for Tax Abatement applications  
113 coming before the Township Committee. The LIC provided a response that the application  
114 was made within prescribed time frames  
115 • PILOT application in the DA Zone. The Industrial Commission provided a response to the  
116 Lakewood Township Committee that the project qualifies to make such application for this  
117 tax relief.  
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119 **ATTORNEY'S REPORT:**

120 Mr. Kean reported that his report took place in Closed Session.  
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123 **COMMITTEE REPORTS:**

- 124     • Sign Committee:  
125         ○ Mr. Brooks reported that the committee met – with no conclusions  
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127 **OLD BUSINESS:**

128 None  
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130 **NEW BUSINESS:**

- 131     • Co-Liaison D’Elia advised that the LCSW has approached the Township for a piece of land  
132         for their operations. They are looking for information from the LIC regarding available land  
133         for sale and of its location.  
134         ○ Mr. Reinman was directed to review whether there exists 1+ acre that could be  
135             developed and sold to the LCSW. They have a lot of equipment that needs to be  
136             housed.  
137             ▪ SR: Will check the LIC’s land inventory and report back.  
138         ○ LCSW is funded by donations  
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140     • Mr. Calabro asked that the “Red Map” of Lakewood Township-owned properties be obtained  
141         and distributed to the Commissioners as a resource.  
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144 **RESOLUTIONS:**  
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**161201** Resolution Adopting 2017 LIC Meeting Schedule

**JF/GSS: Motion to adopt Resolution 161201. Carried**

**161202** Resolution Authorizing Change Order #003 to Iorio Construction ref: Lakewood Airport T Hangar Construction project (reduction of units from 12 to 10 per hangar building [+ \$25,225.14] )

**JF/TC: Motion to Authorize Change Order #3 in the amount of \$25,225.14**

On Roll Call:

<b>Commissioner</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Brooks, Neil	x		
Calabro, Thomas	x		
Flancaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	-		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		

Resolution adopted by unanimous vote.

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**161203** Resolution Authorizing Change Order #004 to Iorio Construction ref: Lakewood Airport T Hangar Construction project (color selections)

**GSS/TC: Motion to Authorize Change order #004 in the amount of \$0. (Selection of colors only). Carried**

**161204** Resolution authorizing Lakeland Bank as an official depository of the Lakewood Industrial Commission.

**JF/GSS: Motion to authorize Lakeland Bank as an official depository of the Lakewood Industrial Commission.**

**On Roll Call:**

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flanckbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	-		
Stafford-Smith, Greg	x		
Kirschner, Robert			Abstained

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**COMMENTS from the Commissioners:**

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- JF: We are at the end of 2016. We have never had such a good and productive year (since appointment). Thanking everyone for their work. Thanking the Liaison for his work. We've had great support by the Township Committee and their input.

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- TC: Committeeman M. D'Elia is being honored tonight at the Strand Gala.

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NB/JF: Motion to adjourn the meeting. Carried.

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Meeting was adjourned at 12:39 PM

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Dated: 1/10/17

by Anita B. Doyle, Administration Manager