

**LAKWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: JULY 13, 2016

*Adequate Notice of this meeting was provided in accordance with the provisions of the Senator
Byron M. Baer Open Public Meetings Act, L.1975,c.231,s.1; amended 2006, c.70, s.2.*

1 The meeting was called to order at 11:36 AM by Chairman Robert Kirschner.
2 On Roll Call for attendance:

<u>Commissioners</u>	Present	Absent
Brooks, Neil (NB)	x	
Calabro, Thomas (TC)	Arrived 11:48AM	
Flancbaum, Justin (JF)	Arrived 11:38AM	
Katz, Shlomo (SK)	Arrived 11:43AM	
Schuster, Edwin (ES)	x	
Stafford-Smith, Gregory (GSS)	x	
Kirschner, Robert (RK)	x	
Quorum Count:		
<u>LIC Professionals and Staff</u>		
Reinman, Steven- Exec. Dir.	x	
Kean, Sean – Comm Atty	x	
Doyle, Anita–Scty-Designee	x	
Staiger, Jeff – Comm. Engineer	x	

Also in attendance: Co-Liaison Michael J. D’Elia,
Sr.; Frances Kirschner|Frantasy Enterprises

3
4 **FLAG SALUTE AND MOMENT OF SILENCE**

5
6 **MINUTES:**
7 The Minutes of the June 8, 2016 meeting were presented for approval.
8 NB/ES Motion to approve the minutes of June 8th as written.
9 Abstained: S Katz, R. Kirschner. Carried.

10
11 **STATEMENT OF ACCOUNTS:**
12 The Statement of Accounts was presented for Commissioners’ information, review and acceptance.
13 GSS/ES Motion to accept the Statement of Accounts as presented. Carried.

14
15 **BILL LIST:**
16 The following bills were presented for payment approval; payment to be drawn from Industrial
17 Commission budgeted funds:

Num	Name	Memo	Amount
3185	OCEAN COUNTY SOIL CONSERVATION DISTRICT	Lakewood Industrial Commission Hangars Project 6.7 AC Disturbance - Fees	\$ 4,040.00
3186	Cleary Giacobbe Alfieri & Jacobs	Inv#43716 Legal Services Rendered through 5/31/16	\$ 539.00
3187	Duvy's Media LLC	Inv#17266 Services through 5/31/16+ Ecommerce hosting for June 2016 (Prepaid)	\$ 225.00
3188	Anita B. Doyle	Inv#16006 Administration Management Services through June 30, 2016	\$ 1,435.00

**LAKWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: JULY 13, 2016

*Adequate Notice of this meeting was provided in accordance with the provisions of the Senator
Byron M. Baer Open Public Meetings Act, L.1975,c.231,s.1; amended 2006, c.70, s.2.*

3189	Frantasy Enterprises, LLC	Inv#070116 Marketing and Publication Relations services - July 2016	\$ 2,000.00
3190	Frantasy Enterprises, LLC	Inv#080116 Marketing and Publication Relations services - August 2016	\$ 2,000.00
3191	Israel Reinman	Executive Director's Car Allowance July & August 2016 (through 8/31/16)	\$ 800.00
3192	Remington Vernick	1515T084-8&9 Airport Hangars Design-Build Management through 5/31/16	\$ 1,950.00
3193	Watchung Spring Water Co., Inc.	Inv#7282381 & 7342114 Meeting Supplies	\$ 163.00
3194	Township of Lakewood	Permit 1 - New Airport Hangars	\$ -
3195	Township of Lakewood	Permit 2 - New Airport Hangars	\$ -
3196	Township of Lakewood	Permit 3 - New Airport Hangars	\$ -
3197	Yussis	Meeting Expenses (estimated)	\$ 199.50
3198	Iorio Construction Company	Construction - Design-Build Lakewood Airport Hangars PE 6/24/16 Payment Request #3	\$ 33,418.00
3199	MODC	Registration for 9/29/16	\$ 275.00
Bill List Total for 7/13/16			\$ 47,044.50

19
20
21

NB/ES Motion to approve payment of bill numbered 3185 – 3199.
On Roll Call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	-		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	x		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		Abstained from voting on # 3189 & 3190

22
23
24
25
26
27
28
29
30
31
32
33
34
35

The above motion hereby being duly adopted by the Lakewood Industrial Commission.

BUDGET TO ACTUAL REPORT:

The Budget to actual report was provided for Commissioners' information as an overview of expenditures compared with budgetary appropriations. No action was required to be taken.

COMMENTS FROM THE PUBLIC:

- Fran Kirschner reported that the Summer 2016 Lakewood Industrial Commission newsletter was complete and released.
 - The Economic Development Committee of the MODC has requested to receive copies. Discussion included MODC services offered.
 - Mr. Reinman added that the newsletter is stimulating businesses to contact the LIC office to indicate an interest in their inclusion in future issues.

**LAKWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: JULY 13, 2016

*Adequate Notice of this meeting was provided in accordance with the provisions of the Senator
Byron M. Baer Open Public Meetings Act, L.1975,c.231,s.1; amended 2006, c.70, s.2.*

36 Mr. Katz arrived at 11:43 AM
37 Mr. Calabro arrived at 11:48 AM

38
39 The following resolution was offered by GSS/SK and carried to move the meeting into Closed
40 Session.

41 **WHEREAS**, Section 8 of the Open Public Meetings Act, P. L. 1975, Chapter 231, permits the
42 exclusion of the public from a meeting under circumstances; and

43 **WHEREAS**, this Industrial Commission of the Township of Lakewood is of the opinion that
44 such circumstances presently exist.

45 **NOW, THEREFORE, BE IT RESOLVED** by the Industrial Commission of the Township of
46 Lakewood in the County of Ocean as follows:

- 47 1. The public shall be excluded from discussion of private and confidential matters
48 involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as
49 hereinafter specified.
50 2. The general nature of the subject matter to be discussed is as follows:

- 51 **CONTRACT NEGOTIATIONS**
52 **PERSONNEL**
53 **LITIGATION**
54 **OTHER**

- 55 3. It is anticipated at this time that the above stated subject matter will be made public only
56 when the reasons for discussing and acting on them in closed session no longer exists;
57 said determination to be made by further resolution adopted by the Industrial
58 Commission.
59 4. This resolution shall take effect immediately.

60
61 The meeting moved into Closed Session at 11:51AM

62
63 Following a motion by GSS / JF and carried, the meeting returned to Open Session at 12:08 PM

64
65 **EXECUTIVE DIRECTORS REPORT:**

66 Mr. Reinman reported on the following matters:

- 67 • T-Hangar construction project:
68 ○ Moving forward
69 ○ There is a change order / revision to be reviewed and action recommended. Mr.
70 Ressler (Project Engineer) will provide an explanation of the changes.
71 ○ Ocean County Soils and Conservation District Permit needs to come through.
72
73 • S.A.F.E. Zone
74 ○ The Township Committee needs to review the proposal and decide on moving
75 forward.

**LAKESWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: JULY 13, 2016

*Adequate Notice of this meeting was provided in accordance with the provisions of the Senator
Byron M. Baer Open Public Meetings Act, L.1975,c.231,s.1; amended 2006, c.70, s.2.*

76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115

Discussion took place regarding upcoming entertainment events that are scheduled to take place at the Baseball Stadium in late September and early October.

- Special Events permit applications are now coming before the LIC for authorization.
- Security concerns regarding the events
 - Police Department also reviews and recommends security measures
- Township adopted an ordinance to address events to be held at the venue
- Insurance
 - Atty. Kean will look at the insurance thresholds and requirements to provide adequate coverage.
 - Request an additional rider for additional coverage?

ATTORNEY’S REPORT:

No Report.

CORRESPONDENCE:

None was received to be placed on the agenda.

Fran Kirschner wanted to add that the Lakewood Historical Society hosted a car show recently and a soft opening of the Museum a formal opening and “Toastimonial” event honoring Robert Kirschner will take place on September 7th.

OLD BUSINESS:

None.

NEW BUSINESS:

- Lakewood Township Website
 - It was recommended to update the Lakewood Township Website to make it mobile-friendly. Improve optimization; make it more user-friendly. The LIC has been handling the maintenance of the website for years.
 - SK: The website is not up to date
 - GSS: Not user-friendly
 - SK: There is no reason why people can’t download forms and perform business transactions with the township directly through the website instead of personal appearance.
 - SR: Office received a call from a citizen suggesting posting of a schedule of trash pick-up by DPW
 - M J D’Elia / Tom Henshaw / Steve Reinman to meet to discuss what updates we could and should incorporate to improve the Township website.

**LAKESWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: JULY 13, 2016

*Adequate Notice of this meeting was provided in accordance with the provisions of the Senator
Byron M. Baer Open Public Meetings Act, L.1975,c.231,s.1; amended 2006, c.70, s.2.*

- 116 • Summer Schedule
117 ○ The Lakewood Industrial Commission acknowledges that August is a month where a
118 quorum is harder to achieve. The Commission has historically canceled its August
119 meeting if there were no important matters needing action. By consensus, the
120 Commissioners agreed to cancel the August meeting if there were no such matters
121 requiring formal action to be taken by the Commission.
122

123 **COMMENTS FROM THE COMMISSIONERS:**

- 124 • RK: The Heritage Museum will open on 7/31 from 1-4 PM on Sundays. Historical Society
125 is looking to set up rules for public viewing of the exhibits on display.
126 ○ MJD Who carries the liability regarding kids going on the plane on display?
127 ▪ The Township - under its own liability insurance
128
129 • SK: Something that came up regarding Solar Farms...
130 ○ Any thought about solar farms for the airport flight path area
131 ○ There has been conversation about this use
132 ○ It won't bring in big revenue but would bring in some revenue.
133 ○ Conversation in general continued regarding the concept.
134

135 GSS/NB Motion to adjourn the meeting. Carried.

136
137 Meeting was adjourned at 12:29PM
138

139
140 Dated: September 13, 2016

by Anita B. Doyle, Administration Manager

141
142