



# Lakewood Police Department

## 231 Third Street

### Lakewood, NJ 08701

#### **INSTRUCTIONS FOR FIREARMS APPLICATIONS**

#### **INITIAL FIREARMS ID CARD AND HANDGUN PERMIT IF DESIRED**

You can obtain the application on the website <http://www.njsp.org/firearms/forms.shtml>

Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit and the Consent for Mental Health Records Search forms are required for each applicant. Check appropriate boxes on top of the form.

Individuals who have been listed as references in block #29 will be sent reference letters as well as employer. Please put complete names, address and phone numbers and make sure your references return letters as soon as possible. Relatives or anyone who lives in your household are not eligible to be references.

Complete Part One of the Mental Health Form. Leave witness blank.

Return completed forms to Lakewood Police Department Records Bureau with appropriate fees. FEE: \$5.00 for Firearms ID Card- \$2.00 for each Handgun Purchasers Permit. (You can apply for up to 3 permits)

These fees are to be paid in cash or person check made out to the Lakewood Police Department. When the records clerk reviews your application, you will be given a code to go online and do a Records Check. This fee is \$20.00

#### **PREVIOUS FIREARMS ID CARD HOLDERS**

#### **HANDGUN PERMITS, LOST OR STOLEN, MUTILATED, CHANGE OF ADDRESS, CHANGE OF SEX OR CHANGE OF NAME FOR FIREARMS ID CARD.**

Complete Firearms Application, Consent for Mental Health Search and the Request for Criminal History Record Information each time application is made for any of the above.

Check appropriate block(s) at top of the application.

Individuals who have been listed as references in block 29 will be sent reference letters as well as employer. Please put complete names, addresses and phone numbers and make sure your references return letters as soon as possible. Relatives or anyone living in your household are not eligible to be references.

SAME FEES APPLY AS INITIAL APPLICANT.

Provide current NJ Firearms ID Card so a copy can be made to keep with your application.